

09/08/2002

Date: _____

To: Columbia County E911

From: _____

Subject: Radio Announcement Request

.....

Please announce the following information on the 6:00pm announcements from

_____ to (and including) _____

Information: _____

Location: _____ Time: _____

Approved by: _____

09/08/2002

**RULES FOR NIGHTLY ANNOUNCEMENTS
FIRE DEPARTMENTS**

- 1. ALL ANNOUNCEMENTS MUST BE IN BY 5:45PM
(EXCEPTIONS EMERGENCIES)**
- 2. NO REGULAR SCHEDULED FUNCTION SHOULD
BE ANNOUNCED I.E.: REGULAR MEETINGS,
COMMISSIONERS MEETINGS, ETC.
(EXCEPTIONS: - COL.CO FIRE CHIEF S'ASSOC.,
COL.CO VOL. FIRE FIGHTERS ASSOC., COL.CO
FIRE POLICE ASSOC.)**
- 3. EMERGENCY MEETINGS, DRILLS, LINE OFFICERS
MEETINGS, WORK DETAILS, SPECIAL SCHOOLS,
POSTPONEMENTS, FUNERALS ARE
PERMISSABLE.**
- 4. SPECIAL FUNCTIONS AND/OR DRILLS
REQUIRING MORE THAN ONE NIGHT OR
CURRENTLY IN PROGRESS
MUST BE CLEARED THROUGH A COORDINATOR.
(NOTE WHICH COORDINATOR HAS OK D)**
- 5. ONLY OFFICERS AND\OR TRAINING OFFICERS,
CAPTAINS, AND PRESIDENTS MAY REQUEST AN
ANNOUNCEMENT.**
- 6. TO REQUEST A TONE DISPATCH DRILL, THE 911
ADMINISTRATOR MUST BE NOTIFIED IN
WRITING 48 HOURS PRIOR TO THE DISPATCH.**